

Appendix 6

STRATEGIC PLANNING & TRANSPORT PORTFOLIO: FEES AND CHARGES 2019/20

No.	Income Source	Current Charge	Proposed Price Change	% Change	Effective Date	Comment
Planning, Transport & Environment						
Planning						
319	Planning Fees (Statutory)	Various	Nil	Nil	1 April 2019	No proposed increase
320	Building Control Charges (Statutory)	Various				
321	Building Control Charges	Various based on size of scheme				
322	Tree Preservation Orders - search and copy of information • Extract • Full Copy	£15.00 £30.00	£5.00 £15.00	33.33% 50%		The proposed new charges are: • Extract £20.00 • Full Copy £45.00
Pre Application Advice						
323	Pre Application Advice - Statutory Charges • Householder • Minor Development - (1-9 dwellings; floor space including change of use less than 999m ²) • Major Development - (1—24 dwellings, floor space including change of use 1,000 to 1,999m ²) • Large Major Development (More than 24 dwellings, floor space including change of use more than 1,999m ²)	£25.00 £250.00 £600.00 £1000.00	Nil	Nil	1 April 2019	These are statutory charges
324	Pre Application Advice Category 'A' Strategic Development • 25 or more residential units (including conversion) • 2,000m ² or more of commercial floor space • change of use of buildings or land over 2000m ² • mixed use development of a site of 1ha and over • development requiring an Environmental Impact Assessment	£2,500 plus VAT with additional hourly rate of £100 plus VAT (Initial meeting - no charge)				
325	Pre Application Advice Category 'B' Major Development • 10-24 residential dwellings (including conversion) • 1000m ² – 1999m ² of commercial floor space • change of use of buildings or land between 1000m ² – 1999m ² • development of a site of 0.5ha – 0.99ha • mixed use developments with a combined floor space of 1000m ² – 1999m ²	£1,250 plus VAT with additional hourly rate of £100 plus VAT (Initial meeting - no charge)				
326	Pre application Advice CATEGORY 'C' – Minor Development • 1-9 residential dwellings (including conversion) • 100m ² – 999m ² of commercial floor space • change of use of buildings or land between 100m ² -999m ² • mixed use developments with a combined floor space of less than 0.5ha • telecommunications equipment and masts not being confirmation of permitted development • advertisement applications • agricultural developments Pre application advice - development	£250 plus VAT with additional hourly rate of £100 plus VAT	Nil	Nil	1 April 2019	No proposed increase
327	Pre Application Advice CATEGORY 'D' – Domestic / Miscellaneous Development and Exemptions	£50 plus VAT without additional hourly rate				

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Transportation						
328	Section 38 (Creation of New Public Highways)	This charge is based on 2 elements, a fixed 7% fee applied to a rate of £850.00 per linear metre	Nil	Nil	1 April 2019	
329	Section 278 Agreement	7% engineering fee based on total cost of highway works connected with the development				
330	Road and Street Works Act (RASWA)	Various based on size of scheme				
331	SAB - Sustainable Drainage Approval Body - Ordinary Watercourse Consent	£50.00				
332	SAB - Sustainable Drainage Approval Body - Application <ul style="list-style-type: none"> • Per application Plus an additional amount up to a maximum of £7,500 calculated by reference to the size of the construction area as follows: • each 0.1 hectare or fraction of 0.1 hectare, for the first 0.5 hectare • each 0.1 hectare or fraction of 0.1 of a hectare, from 0.5 hectare up to and including 1.0 hectare • each 0.1 hectare or fraction of 0.1 of a hectare, from 1.0 hectare up to and including 5.0 hectares • each additional 0.1 hectare or fraction of 0.1 hectare in excess of 5.0 hectares 	£350	Nil	Nil	7 January 2019	These are new statutory charges, introduced in January 2019.
		£70				
		£50				
		£20				
		£10				
333	SAB - Sustainable Drainage Approval Body - Pre application charge	New Charge - See Comment			1 April 2019	Welsh Government have not set a prescriptive charge. Likely to be a tiered charge in the range of £350.00 - £3,000.00. Report to Cabinet in February will seek authorisation to set these charges.
334	3D Scanner (To provide 3D images of structures, highways, areas to monitor possible deterioration)	£800.00	Nil	Nil		No proposed increase
335	Road Safety Audits (RSA) <ul style="list-style-type: none"> • Desktop check/Advice • Essential RSA • Minor RSA • County RSA • Full RSA 	£165.00	£10.00	6.06%		The proposed new charges are: <ul style="list-style-type: none"> • Desktop check/Advice £175.00 • Essential RSA £280.00 • Minor Works £525.00 • County Works £775.00 • Full £1,150.00
		£270.00	£10.00	3.7%		
		£500.00	£25.00	5%		
		£750.00	£25.00	3.33%		
		£1,120.00	£30.00	2.68%		
336	Signage Application/Feasibility Study Design and Signals	£250.00	Nil	Nil		No proposed increase
337	Equality Impact assessments & access audits	£500.00				
338	Sign Design and Signals	Various based on size of scheme				

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339	Clamping & Removal of Untaxed Vehicles		See Comment		1 April 2019	
	<ul style="list-style-type: none"> • Release from clamp or compound if within 24hrs of offence • Release from pound 24hrs or more after offence • Surety Fee (deposit in lieu of tax) 	<p>£100.00</p> <p>£200.00</p>				
<ul style="list-style-type: none"> - Motorcycles, light passenger vehicles and light goods vehicles - Buses, recovery vehicles, haulage vehicles and goods vehicles - Exceptional vehicles such as large lorries or coaches • Storage per complete day at pound (if instantly removed the first 24hrs is not charged) 	<p>£160.00</p> <p>£330.00</p> <p>£700.00</p> <p>£21.00</p>					
340	Clamping & Removal of Illegally Parked Vehicles					
	<ul style="list-style-type: none"> • Clamp removal fee • Vehicle removal charge • Storage per day, or part of day during which the vehicle is impounded • Vehicle disposal charge 	<p>£40.00</p> <p>£105.00</p> <p>£12.00</p> <p>£50.00</p>				
	Abandoned Vehicle - Fixed Penalty Notice	£200.00	Nil	Nil		
	Accident Information Partial = a plan of where the collisions occur Full = all background information on collisions in requested area <ul style="list-style-type: none"> • Up to 40 collisions - Partial - Full • Between 40-80 collisions - Partial - Full • >80 collisions 	<p>£260.00</p> <p>£387.00</p> <p>£520.00</p> <p>£774.00</p> <p>Ad hoc</p>	<p>£7.00</p> <p>£10.00</p> <p>£13.00</p> <p>£19.00</p>	<p>2.69%</p> <p>2.58%</p> <p>2.5%</p> <p>2.45%</p>		
343	Temporary Traffic Regulation Orders (for both Emergency & Full TROs)	£1,250.00	£200.00	16%		
344	Traffic Data	Various - based on request - no. of working hrs	See Comment			
345	CCTV requests in connection with Data Protection Act (CD/DVD)	£10.00	Nil	Nil		
346	Traffic Signal - Switch Offs	£352.00 per switch off/on plus a £57.00 admin charge per invoice	£8.00 per switch off/on £3.00 admin charge per invoice	2%		
347	Land / Property Searches	£90.00	£5.00	5.56%		
348	Licence for Digital Advertising sites on the Highway per Advertising Panel	£1,200.00	Nil	Nil		

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349	Fixed Penalty Notices for Highways/Environment Offences	£100.00	Nil	Nil	1 April 2019	No proposed increase
350	Trade/Shop Front Displays on the Highway	£200.00				
351	H Bar Markings	£150.00				
352	Skip Licence - Standard Charge • 7 days • 28 days	£35.00				
		£70.00				
353	Section 171 Opening Up Notice	£235.00	£15.00	6.38%		The proposed new charge is £250.00
354	Section 50 - Installation of Equipment, In ,On or Above the Public Highway	£445.00	£90.00	20.22%		The proposed new charge is £535.00
355	Road Space Booking	£25.00	Nil	Nil		No proposed increase
356	Containers Sited on the Public Highway • Initial 28 days: - Residential - Commercial • Renewals	£100.00	£20.00	20%		The proposed new charges are: • Initial 28 days: - Residential £120.00 - Commercial £280.00 • Renewals £120.00
		£250.00	£30.00	12%		
		£100.00	£20.00	20%		
357	Cherry Picker/Mobile Elevating Work Platform (MEWP)	£180.00	Nil	Nil	No proposed increase	
358	Mobile Cranes	£400.00				
359	Tower Crane Oversail	£400.00				
360	Permits for Hoardings on the Public Highway • Initial 28 days: - Residential permit per street - Commercial permit per street • Renewal (28 days): - Residential - Commercial	£100.00	Nil	Nil	The proposed new charges are: • Initial 28 days: - Residential permit per street - no proposed increase - Commercial permit per street £325.00 • Renewal (28 days): - Residential - no proposed increase - Commercial £275.00	
		£300.00	£25.00	8.33%		
		£100.00	Nil	Nil		
		£250.00	£25.00	10%		
361	Scaffold Licences - Residential • Initial 28 days • Renewal	£100.00	Nil	Nil	No proposed increase	
		£100.00				
362	Scaffold Licences - Commercial • Initial 28 days: - Small - Medium - Large • Renewal per week: - Small - Medium - Large	£150.00	Nil	Nil	The proposed new charges are: • Initial 28 days: - Small - no proposed increase - Medium £250.00 - Large £550.00 • Renewal per week: - Small - no proposed increase - Medium £90.00 - Large £90.00	
		£222.00	£28.00	12.61%		
		£500.00	£50.00	10%		
		£50.00	Nil	Nil		
		£88.00	£2.00	2.27%		
		£88.00	£2.00	2.27%		
363	Vehicle Crossovers	£175.00	Nil	Nil	No proposed increase	
364	Advertising Frame Permits - New Applications	£180.00	£5.00	2.78%	The proposed new charge is £185.00	
365	Advertising Frame Permits - Renewals	£130.00	£5.00	3.85%	The proposed new charge is £135.00	
366	Tables & Chairs on the Public Highway • 1-2 Tables up to 8 chairs • 3-4 Tables up to 16 chairs • 5-10 Tables up 40 chairs • 11+ Tables	£200 £500 £900 £900 plus £35 for every chair over 40	New Pricing Structure - See Comment		New pricing structure in line with implementation of digital platform & simpler fees/enforcement. The proposed new charges are: • Outer Areas: £100.00 Non-refundable application plus £25.00 per chair • Inner Area (City Centre): £120.00 Non-refundable application plus £40.00 per chair	

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367	Smoking Enclosures • Up to 12 square metres • Over 12 square metres	£220.00 £360.00	£5.00 £15.00	2.27% 4.17%	1 April 2019	The proposed new charges are: • Up to 12 square metres £225.00 • Over 12 square metres £375.00
368	Charges for Temporary Signs	£70.00	Nil	Nil		No proposed increase
369	Additional Inspections	£55.00	£5.00	9.09%		The proposed new charge is £60.00
370	Road and Street Works Act (RASWA) Supervisory Charge	£47.50	Nil	Nil		No proposed increase
371	Road and Street Works Act (RASWA) - All Inspections	£47.50				
372	Fixed Penalty Notice for New Roads & Street Works Act	£80.00				
373	Section 74 Notice - Charges for Overstays	£100-£1000				
374	School Transport Bus Passes	£375.00	£25.00	6.67%	1 September 2019	The proposed new charge is £400.00
375	Replacement of School Bus Passes	£10.00	Nil	Nil		No proposed increase
376	Replacement Bus Passes Concessionary Travel (per pass)	£5.00	Nil	Nil		No proposed increase
377	Disclosure Barring Service (DBS) check for School Transport)	£44.00				
378	Shopper Park & Ride (Excluding Cardiff East) • One person in car • Two or more people in car	£4.00 £5.00	Nil	Nil	1 April 2019	No proposed increase
379	Hiring Out Vehicles to School Transport	Based on cost of vehicle plus 10% - administration fees				
Parking						
380	Parking Penalty Charge Notices	£35.00	Nil	Nil	1 April 2019	Fees set by Welsh Government. This charge becomes £70.00 after 14 days.
381	Moving Traffic Offences	£35.00				No proposed increase. Fees set by Welsh Government.
382	Replacement Blue Badges	£10.00				In line with the Council's Parking Strategy. Fees & charges are reviewed bi-annually.
383	On Street Parking	Various				Various
384	Car Parks	Various	Various	10%		
385	Resident Parking Permits • 1st permit & visitor only • 2nd permit & visitor	£7.50 £30.00	See Comment			Parking Permit Scheme will be reviewed in line with potential actions stemming from the Clean Air Strategy
Charges for Street Numbering of Properties						
386	All Street naming & Numbering	£120 per street plus £50 per unit (plot/flat)	Nil	Nil	1 April 2019	No proposed increase. All fees simplified & digitalised in October 2018.
387	Searches/Address Confirmation	£50.00				
Planning Fees						
435	Standard S106 - minimum fee, charged at actual time spent	Minimum Fee - £1,500.00	£25.00	1.67%	1 April 2019	The proposed new minimum fee is £1,525.00
436	Complex S106 agreements - e.g. phased development etc. minimum fee charge based on actual time spent	Minimum Fee - £2,250.00	£25.00	1.11%		The proposed new minimum fee is £2,275.00
437	Unilateral obligations for S106	£950.00	£10.00	1.05%		The proposed new charge is £960.00
438	Unilateral obligations for S106 in relation to Appeals	£950.00	£10.00	1.05%		The proposed new charge is £960.00
439	Deed of variation for S106	£650.00	£5.00	0.77%		The proposed new charge is £655.00
440	Consent to disposals under S106 restriction	£80.00	Nil	Nil		No proposed increase
Highway Agreements						
441	Highway Licences (S177 115 & 142)- minimum fee charge on actual time spent	Minimum charge - £550.00	Nil	Nil	1 April 2019	No proposed increase
442	Section 38/278 Highway Agreements	1.5% of Bond Sum				
443	Miscellaneous Deeds of Variation, Deed of Dedication or Highway documentation - minimum fee charge on actual time spent	Minimum charge £550.00				
Cardiff Port Health Authority						

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472	Port Health - Sanitation Inspection (Up to 1,000 tonnes)	£90.00	£5.00	5.56%	1 April 2019	Fee set by Association of Port Health Authorities (APHA). The new charge is £95.00
473	Port Health - Sanitation Inspection (1,001 - 3000 tonnes)	£125.00	£5.00	4%		Fee set by APHA. The new charge is £130.00
474	Port Health - Sanitation Inspection (3,001 - 10,000 tonnes)	£190.00	£10.00	5.26%		Fee set by APHA. The new charge is £200.00
475	Port Health - Sanitation Inspection (10,001 - 20,000 tonnes)	£245.00	£10.00	4.08%		Fee set by APHA. The new charge is £255.00
476	Port Health - Sanitation Inspection (20,001 - 30,000 tonnes)	£320.00	£10.00	3.13%		Fee set by APHA. The new charge is £330.00
477	Port Health - Sanitation Inspection (Over 30,000 tonnes)	£375.00	£15.00	4%		Fee set by APHA. The new charge is £390.00
478	Port Health - Vessels with 50 - 1000 persons	£375.00	£15.00	4%		Fee set by APHA. The new charge is £390.00
479	Port Health - Vessels with over 1000 persons	£640.00	£25.00	3.91%		Fee set by APHA. The new charge is £665.00
480	Port Health - Extensions	£60.00	£5.00	8.33%		Fee set by APHA. The new charge is £65.00